CHAPTER SERVICES

In an effort to support the 27 chapters of PRIMA, PRIMA offers the following services:

**Marketing Materials**
PRIMA provides PRIMA marketing materials and brochures to distribute at chapter meetings and conferences.

**Chapter Record Maintenance**
PRIMA maintains copies of your key chapter records. i.e. bylaws, articles of incorporation, affiliation agreements and tax documents.

**ChapterTalk**
PRIMA’s online discussion forum gives you access to current and past chapter presidents.

**Contract Review**
PRIMA will review chapter meeting hotel contracts and provide suggestions/comments.

**Member Needs Assessment Survey**
PRIMA will provide each chapter with a member needs assessment survey to help you determine your members’ demographics, industry issues, etc.

**Chapter D&O Insurance**
Chapters can purchase Directors & Officers Liability Insurance through a PRIMA-sponsored program.

**Chapter Resources Web Site Section**
PRIMA posts chapter-related reference materials on the PRIMA Web site for everyone to use. These materials range from information on how to retain membership, website development and meeting checklists.

**Chapter Resources Cybrary Section**
PRIMA posts copies of flyers, meeting and membership brochures from other chapters to help other chapters foster ideas.

**Chapter Spotlight**
PRIMA may spotlight your chapter in their *Public Risk* magazine.

For more information, contact PRIMA’s Membership Department at 703.253.1270 or email membership@primacentral.org