As part of our commitment to you in this difficult environment, we are providing information including critical steps necessary to initiate FEMA response to your specific entity.

**FEMA Webinar:**

Join us on Friday, March 27 for a webinar as we review FEMA Public Assistance Category B Emergency Protective Measures, the applicable category for this pandemic, understanding the critical information necessary to apply for FEMA assistance, and a brief discussion of procurement mandates and deadlines for application for FEMA assistance. [Register Here >](#)

**Steps to Initiate FEMA:**

1. On March 13, 2020, the President declared a National Emergency related to the coronavirus pandemic. With this, he triggered assistance under FEMA Public Assistance, Category B “Emergency Protective Measures.”

2. To be eligible, you must apply for FEMA assistance before the deadline of April 12, 2020. ([See link below.](#))

3. The official “recipient” of FEMA funding is YOUR state, territorial or tribal government. They are responsible for receiving the funding and distributing to approved “subrecipients” (your entity).

4. Your contact at your state, territorial or tribal government is their Office of Homeland Security/emergency management agency. Click on this link to locate your specific emergency management agency in order to apply: [https://www.fema.gov/emergency-management-agencies](https://www.fema.gov/emergency-management-agencies). They are responsible for receiving the funding and distributing to approved “subrecipients” (your entity).

5. We suggest that your entity apply for benefits, even though your eligible expenses may not yet be known.

*If you have additional questions, please do not hesitate to reach out to your Gallagher contact for assistance.*